

Remote Learning Offer Statement

Key Training is here to transform lives and businesses through learning and development, offering a broad range of training solutions to help businesses and individuals thrive. Key Training supports thousands of people every year to reach their goals. Through our range of programmes, you could progress onto further education, employment, or an apprenticeship with Key Training. We will support you every step of the way with our fully remote delivery model.

A fully remote model of learning has been established for all our programmes, ensuring that we are able to maintain the high-quality service that we pride ourselves on. Our Learning Coaches use their experience and expertise to ensure that all sessions are engaging and personalised to meet our learners needs. This is achieved through online webinar sessions, interactive group workshops and other online tools which enhance the learning journey. Every learner will continue to participate in monthly one-to-one sessions with their allocated Learning Coach, who are there to ensure that they are able to continue to support every learner depending on their needs. The one-to-one sessions allow effective planning, teaching, learning and review, to take place at regular intervals throughout the programme, allowing an effective and structured approach to learning. Policies and processes have been updated to reflect our remote delivery offer, considering the health, safety and wellbeing of our learners in all areas of their learning journey.

Our remote delivery also includes support with Functional Skills from our dedicated and experienced tutors, who are on hand to provide additional teaching and learning where learners would benefit from this, utilising a variety of online learning platforms and tools that are available.

Individual learning plans are built to be flexible for all learners, meeting and achieving their personal requirements. We understand the difficulties and challenges that many learners can/may encounter learning remotely, and we aim to be as flexible as possible, whilst maintaining a consistent, high quality experience for all.

As part of our delivery model, remote online testing is offered to learners across all programmes, who need to sit Functional Skills or End Point Assessment tests, meaning

these can be taken at home or at work under secure exam conditions. Key Training will work to offer solutions for learners who may not have suitable devices at home to work on, or where their environment is not suitable for any reason. All issues will be dealt with on an individual basis; these solutions will not be a 'one size fits all', therefore we are committed to adapting and finding that workable resolution. We recognise that the current situation is challenging for everyone in different ways, but we are committed to ensuring that effective learning can be maintained and that all learners can continue to thrive during their learning journey.

Learners with Special Educational Needs and Disabilities (SEND) will continue to receive the highest level of support, based on their individual requirements. Support will be built into learning plans to ensure that the support provided is sufficient and personal to the individual, making learning an enjoyable and valuable experience from start to finish.

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